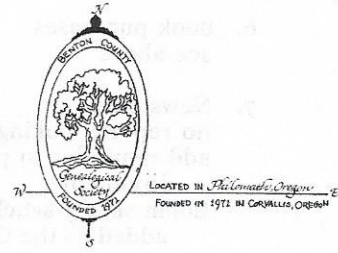


Benton County Genealogy Society
P.O. Box 1646
Philomath, OR 97370
541.929.6246



Board Meeting Agenda
Monday, Aug 30 2010
3:00 pm, Philomath Community Library,
1050 Applegate, Philomath, OR 97370

- A. Call to Order: 3:05 pm
- B. Reading, corrections and approval of board minutes from 2 June 2010
no corrections, approved
concern about difficulty of reading
- C. Committee Reports
 - 1. President
 - reported on request from LCGS to give a brief presentation at the general meeting; no members contacted were available; suggested they contact people who are members of both. Susan mentioned she is the conduit for notifying our society although they are unable to notify us in time for the newsletter. Susan forwards to Grace for posting on our library door.
 - reported on request for Society to participate again this year in the Genealogy booth at the state fair; not able to get enough folks to cover the day. Perhaps next year.
 - 2. Treasurer
 - no report on interim time period except 2 sets of members & books sold. \$54 total income
 - report on budget summary final
 - more or less on budget \$287.54 ahead; details such as raffle tickets not budgeted \$3704 in account;
 - question - why program amount was only \$21.80 when one speaker was give \$20 for travel.
 - 3. Membership
 - 1 renewal; 1 new member
 - 4. Programs
 - get notice from Linn Gen program but not in time for newsletter so they are posted won't be here in Sept; hope someone will step up; will put FYI in newspaper; still plan to do round table discussion; Chris at library not available to come
 - Sept - show & tell;
 - Oct - field trip to OSU library - can have business meeting there; check football schedule to see if it is game day?
 - Nov - Newspaper research w/ Leslie Lawson
 - Dec - Christmas/Holiday
 - 5. Librarian
 - Inventory done; lot of books misplaced; has a list to go through
 - Lee Rudisell left donation; someone brought in 5 books after inventory.
 - Husband got shelves fixed in Oregon alcove
 - Talked about visitors
 - Book purchased In Memory for Jean Grube. NGS Series - Researching Ohio
 - Stamps in drawer???
 - During inventory book on Nebraska identified as needing binding repaired; checked prices for repair; cheaper to buy new online; has archival tape (?) and is still usable. Nothing will be done at this time

6. Book purchases
see above
7. Newsletter
no report; looking for articles; Gene gave her mail
add reminder to please check in any books that may not have been renewed before inventory
Linda sent 3 article to add - 1 on Jean Grube passing & book purchase; 1 on being added to the Corvallis-BC Library web site; & ?
Question: can Teresa put business card in newsletter? Precedent set with me and Danelle; she also sent article on what she does; ask Susan if too personal, too much like ad. Only do that when you die :) Can do at share & tell...decision: business card yes; advertisement, no; perhaps she can be part of roundtable discussion on subject
8. Hospitality
Grace is covering coffee etc. for general meeting
9. Society Historian
no report
10. Publications
1 WPA sold
11. Other
none

D. Unfinished Business

1. Newsletter printing/ mailing

How many did we print? How much does it cost?

Print 66 - 35 to members; 31 to others

What happened at last printing 3 mos ago?

Cost to print each?

Went to OSU, more than quote, had OSU just print;

paid 53.10 for printing 66; 8 pages; folded once; Leila & Gene

36 mailed

defer rest of this discussion to proposed budget

2. Bylaws/policy

Sent out bylaws; intentionally sent in this form with lines through omitted and underlining inserts because easier that looking at old copy and new to figure out changes; board approved not approved by general membership attending the meeting; those attending Sept meeting need to hear or be given copy; again in Oct; then vote in Dec. Decision: make copies available to those who attend Sept & Oct meeting.

Correction of board approved bylaws because of inadvertent omission of membership person...added under finance committee

Susan was not at last meeting; she would not have approved...big issue with disassociation of membership article; I had her as no vote; she objected as she was not here to vote; ~~can record now as no vote in these minutes.~~

Need ink for photocopier...will talk to Leila

Reference to Policy handout: took out policies that were in current bylaws when amending them; also gleaned from any other sources, like web site, brochure, etc...

Should have a policy statement to complement the bylaws

Tentative discussion; tabled to next meeting for discussion when it is scheduled

E. New Business

1. Budget

Reviewed Process: ask for needs, created subcommittee on budget; put together budget request for last meeting;

Handout of Proposed 2011 BCGS budget includes beginning balance unlike in past years

concern expressed regarding presentation of budget; this is the way the program generates the report; need to focus on what we have before us regarding \$\$\$

Total expenses = \$2,146

Total income including beginning balance of \$3,700 = \$5,299

True income without bank balance = \$1599

difference between true income for year - beg balance - expenses = \$547 deficient spending for the year

note Newspaper indexing CD's a one time deal only = \$200
reduce cost of newsletter?

Discussion of Do we want to deficit spend? Comfortable place to maintain bank balance? past years \$3000 based on ??? ; cushion for unexpected expenses aka rainy day fund; use for one time thing not normal operating expenses.

look at reducing normal operating expenses - therefore, we are short \$347; putting \$ into programs is an investment to increase membership - long range investment;

How can we generate more income? takes efforts, perhaps need to publicize more to end with the long term result;

Add publication \$ here? focus on how we can increase income not just reduce expenses....

look at numbers of papers left at libraries - over distributing? is if bringing in more members? If they can get newsletter, come to programs for free, why join?? except to check out books...need to make membership valuable.

Brainstorming ideas??? raise price of library use...

Looked at newspaper mailing labels to see who should really be getting them...complementary? organization exchanges? left at library still there the next month...individuals can get digital, then print them out themselves.

How many copies 10 @ Philo lib. / 10 @ corvallis lib / 10 museum / 5 chamber of commerce

Nickel & dime this newsletters cost to death...need more information, then decide

21 individuals sent/ 14 organizations

35 distributions -

cost .80 per issue + postage for ones mailed

\$14.40 to provide to each addresses (including the drop off??)

Table until we have more info -

Bill - contact people who get by mail; Gene - count # over distribution

organizations will still receive & lifetime (charter) members

Brainstorming other ideas:

Query income? \$10 per request

dig up policy in prior newsletter? also on web site? find & add to policy to be voted on....some would like to see queries included in newsletter again...could be fundraiser...published...have been tried before...continued discussion of publicizing names and researchers...

raise the price of library - currently 1st time free, next time \$1...how do you enforce?

easier...just charge fee for nonmembers ever \$5 fee each time...add to list of policies...
charge nonmembers for speakers? discuss next time whether to add to policy
turn attention to what we can cut to make balance budget...

request to modify look of budget; can't change with this program
Must approve budget now or not approve today

question regarding making \$ off of book sale but it floats. We make about 20% profit.
recommend reducing book purchases to \$100; if there is a book that we absolutely need
we can dip into the rainy day fund. members can purchase and society will pay
1/2 when it comes to library
approved \$100 for book purchases
deficit now \$247
cut \$100 off newsletter - cut 8 and that will cover it
fluidity of book publishing....can approve
Raffle ticket amount may be wrong...Susan recalled larger # when she told folks \$ went
to speakers
Raffle ticket earnings are under Library with income \$422
Dedicating \$\$ for book purchases is just the way it was
Discussion of where to list what.
Lib : Book sales, misc.; donation;
Line items: Dec party & auction; raffle tickets, thrift shop sales

Give the adjustments mentioned above:
Shift some items from library to line items
reduce book purchases by \$100

Is there a motion to approve budget as adjusted: vote approved

2. Nominating committee/job descriptions

Any members who would be willing to serve on nominating committee?
Objection to board members serving...in past, only board members will serve
plan to get members at large
Teri will serve...
Handout available for positions of officers and time commitment of each...
Nominating committee will need to identify members to serve as officers and
perhaps feel out folks to who will serve of committees as well

G. Adjournment

Meeting adjourned, 5:00 pm