

Benton County Genealogy Society
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Board Meeting Minutes

Monday, 2 May 2011
3:00 pm, Philomath Community Library
1050 Applegate, Philomath, OR 97370

A. Call to Order:

Margaret called the meeting to order at 3:05pm. Members attending: Margaret, Bill, Gene, Lee, Lelia, Grace, and Judy.

B. Minutes:

Copies of the March 28th minutes were distributed, reviewed and approved with an adjustment to the new book purchases: E. "Margaret will purchase two books at the conference in Charleston, S.C., in memory of two members who recently passed away: a book on Ohio to honor Mary Yoke and a book on Oregon to honor Joan Froelich.

C. Committee Reports:

1. President

* To accommodate a request for the use of our usual meeting room--the social hall, Margaret announced that the May meeting will be held in Room 10 in the church at the end of the hall to the left where the December meeting was held.

*Bill will be in charge of the May meeting in Margaret's absence. Margaret gave Bill an agenda to use for the May meeting.

*The new Library manual is finished and ready for viewing--a job well-done by all reports. Adding a date was suggested and proofing was in process. Gene noted a correction. Members wanting a copy may contact Leila.

2. **Past President** - Bill indicated the audit is nearly finished; the committee is meeting.

3. Vice President/Programs

Beverly Whitmore will present the May program on migration from east to west titled, "By Foot, Horse, Boat, Train or Plane, How Did They Get Here?" Discussion developed around whether Beverly was aware of the deadline for the program announcement published in the newsletter and whether the detailed check list for presenters lists a current deadline. Leila will follow-up with Beverly for last minute details.

4. Treasurer/Finance Committee

Judy had met with Jerry and he handed back the treasurer records. Judy is continuing to work on the treasurer duties. She brought a check for Margaret to sign and had received a check from the Benton County Historical Museum probably for books sold. An itemized list of books sold would be helpful. Margaret thanked Judy for taking on the task of treasurer.

Also a total of \$200 has been donated in memory of Mary Yoke, and Judy has written four thank you notes to these donors in a timely manner.

Membership: Judy reported that we have a new member, making 101 members.

Margaret confirmed a process with Judy about the membership for Janet Nishihara.

Public Relations: Previously, Margaret had asked if the Annex was available for other BCGS meetings besides the weekly Tuesday afternoon library time and Saturdays once a month meeting times based on rent we already pay. Gene related that Irene said it's

OK for Saturdays. Margaret will check about Tuesdays and other week days.

5. Publication Committee

Booksales: Earle printed 3 additional marriage records books to replace those sold.

Newsletter: Leila reviewed the newsletter routine to date: Gene proofs the newsletters, Leila is now mailing only 12 newsletters and the rest are e-mailed. E-mail addresses are current and it all is going smoothly. Judy has a Civil War story that she will submit for publication in the newsletter. This will commemorate the 150th anniversary of the Civil War as well as be of interest to many members. Bill suggested adding resources she used for research.

Posters: No poster will be made for the May meeting

6. Library Committee

The library committee will meet tomorrow. Margaret asked how the process should work if, for example, the publication committee decides to trash the brochure or if a decision is made by the library committee to trash the computer? Should these decisions come back to the board? Are the committees autonomous? It was decided that the committee decisions need to be presented to the board. It was suggested that the committee should make a recommendation and give a reason for the change/decision to present to the board for clarification.

Three boxes of books were donated to our library by an anonymous donor. Margaret purchased the book on Coastal Indians for our library also.

Librarian: Grace said the old file cabinet is stuffed full. They need a way to make more room in the library if they were to add another file cabinet. Culling some less useful files may be possible to make more room. Margaret suggested our library focus on keeping surname files since the museum collects information on subject and place name topics in addition to local surname files. Our BCGS library is more likely to use surname files. The library committee will discuss the various possibilities.

Photographer: We need a new photographer to fill this position.

7. Audit Committee - The Audit Committee will meet soon to finish up.

D. Unfinished Business

For the June meeting, a discussion developed around when/where to schedule a business meeting, food, and discussion time (Brick Wall Conversation). What Order? How to arrange the brick wall discussion? Should we do brick-wall discussions one person at a time or in small groups? Small groups would be a better option to encourage more participation.

It was decided to have a brief business meeting at the church as usual, small group discussions on breaking down brick walls, then food (potluck) at the Annex.

E. New Business

Gene received a letter asking about how to include a criminal record in a family genealogy. A discussion revolved around possible responses and motives for writing such a letter. Gene will reply with a tactful response indicating our society has no suggestion.

G. Adjournment

Respectfully submitted,
Linda Olsen, Secretary (audio transcription)