

## Board Meeting Minutes

Tuesday, November 4, 2014  
10:00 AM - Philomath Library

1. **Call to Order:** Katie, acting president today, called the meeting to order at 10:09am. Those attending: Katie, Faye, Linda, Sue and Mary Jo.
2. **Minutes:** The October 7, 2014, minutes were distributed by e-mail, reviewed and approved by those members present.
3. **President**
  - a. The Memorandum of Understanding between our Benton County Genealogical Society and the Benton County Historical Society was reviewed at the October Board Meeting and has been signed and submitted.
  - b. Ballots are in the November newsletter to vote for new officers and copies will be available at the General Meeting on Saturday.
4. **Past President**

Faye explained that Danell has decided not to continue as webmaster. It was thought best for Ron to contact Danell to discuss any outstanding details or fees currently connected with the web site.
5. **Vice President/Programs**
  - \*November's program presenter will be Norma Jean Kearsley. Her interactive writing workshop is designed to teach us how to plan and write our family stories.
  - \*December will be our annual holiday auction. Linda will submit a list of items that sell well at our auction for publication in our December newsletter. Katie will look into businesses that may be interested in donating a gift to our society for an auction item or raffle.
  - \*Katie contacted Emily Aulicino and reserved the second Saturday in March for her to present a program on DNA. Katie will prepare a check-off sheet of possible topics on DNA for the membership to select DNA topics they would most like to know about. Katie will communicate the results to Emily. Expenses for Emily Aulicino's presentation were discussed.
6. **Committee Reports**
  - a. **Membership:** Mary Jo announced that Connie Patterson will be our new membership chair effective in January 2015.
  - b. **Treasurer/Finance Committee:** Linda reported for Lois that our current balance is \$4,097.29. The \$200 annual donation to the Methodist Church has been paid.
  - c. **Publications Committee:** Web, Book sales, Newsletter, Brochures/Posters
    - \***Book Sales:**

Judy Juntunen will resign as Book Sales publication person. The slow sales of our printed publications was discussed and will be continued at the next meeting.
    - \***Newsletter:**

Congratulations needs to be conveyed to Brad Fuqua who produced a spectacular, professional looking November newsletter. Ron will continue to receive and distribute the newsletters.
    - \* **Webmaster:**
      1. Danell has decided not to continue as webmaster. Ron will contact Danell about a

transition to a new webmaster. This will be a continuing discussion.

2. The Website still has old prices for membership (\$15/20)

d. **Audit Committee:** Faye and Bill Gleaves offered and were appointed as the Audit Committee. Faye indicated that an audit report will be ready before the end of the year.

e. **Library Committee:**

1. Sue found some old microfilm machine parts in the library closet. She will try to recycle them or give them away. Also the Board approved disposal of the old computer in the library that no one uses which will also be recycled. All the old CDs will be saved.

2. More items from the Raymond Stone family were donated to the BCGS Library. The family understands that we may not keep all items if they would be more appropriately stored in another facility such as the museum. Storage space for this massive amount of research material is a problem.

3. Sue developed an information page about BCGS to be used for reference which will be placed in the museum notebook. She was also thinking of making small cards to post around the Corvallis/Philomath area to better acquaint the community with BCGS.

4. Ideas to make a visitor's first visit to the BCGS Library more comfortable were discussed. The \$5 fee for non-members to visit our library is quite off-putting.

5. Katie will contact the museum about the weak or non-working Internet connection for the new computer in the BCGS Library.

7. **Unfinished Business:**

a. Updating Board and Committee Roles and Responsibilities will be carried forward to the next meeting.

b. Publications: Lois will be asked for a history of our society book sales to give an idea of the amount of income received from this material. Further discussion will be carried forward to the next meeting.

8. **New Business**

a. How to increase membership? Developing classes offered for free were discussed as a way to attract new members. Some topics for classes discussed included "How to get started in genealogy" --a class for beginners; Bring a parent or older family relative to a class designed to teach interview techniques on how to get started recording family genealogy.

b. "How to" classes: offered free to members and non-members will potentially attract new members. Classes could be held in the library for convenience or possibly other places around the area. Any classes would need to be heavily promoted in advance.

9. Other: Faye will submit the "FYI" notice in the Corvallis Gazette Times announcing our society meetings each month.

10. Adjournment

Discussion items to carry forward:

\* Discuss items in the Bylaws that need to be changed.

\* Discuss items in the web site that need to be updated and/or changed.

Respectfully submitted,  
Linda Olsen, Secretary