

Benton County Genealogy Society  
P.O. Box 1646  
Philomath, OR 97370  
Tuesday, October 7, 2014  
10:00 am - noon, Philomath Public Library

## Board Meeting Minutes

1. **Call to Order:** Ron called the meeting to order at 10:05am. Those attending: Ron, Katie, Faye, Lois, Linda, and Sue

2. **Minutes:** Copies of the September 9, 2014, minutes were distributed by e-mail and reviewed and approved by those members present with a spelling correction to a speaker's name.

### 3. President

a. The Memorandum of Understanding between the Benton County Historical Society and the Benton County Genealogical Society for use of the Museum facilities in Philomath, Oregon, was discussed and the Board gave Ron approval to sign it.

b. Discussion of the Audit Committee Roles and Responsibilities changes will be carried over. There is no specific time when the Audit Committee must be appointed.

c. The Newsletter/publications position currently needs to be filled. Meanwhile, Ron is producing the monthly newsletter. The content of the newsletter and finding appropriate and interesting items to publish was a topic of discussion.

d. Ron reappointed Sue as Librarian. Sue agreed to extend her appointment even though most of the librarian's responsibilities have been divided amongst the group of library volunteers. She has several projects she wants to complete. Library issues will be discussed at a later time.

e. Ballots to vote for new officers will be published in the November newsletter according to the Bylaws.

f. Quote from Bylaws: "A quorum of the Board of Directors shall consist of the majority of the members of the board." We are doing fine.

### 4. Past President

### 5. Vice President/Programs

\*In October, Ken Runningcrane-Real, a Lakota Sioux, will present background information about the roots of the First Nation.

\*November's program presenter will be Norma Jean Kearsley. Her interactive writing workshop is designed to teach us how to plan and write our family stories.

\*December will be our annual holiday auction.

\*A future program on DNA was discussed. Katie will follow-up with contacting Emily Aulicino for more information and possible times she will be available as a program presenter in 2015.

\*Back-up plans were discussed in the event of a last minute program cancellation.

\*Katie would like help with the distribution of program information. Faye offered to do posters and Gazette Times announcements.

### 6. Committee Reports

a. Membership - Mary Jo was ill today.

b. Treasurer/Finance Committee: - Lois handed out budget information. Our current balance \$4,544.02.

c. **Publications Committee: Web, Book sales, Newsletter, Brochures/Posters**

\*Ron will cover the newsletter.

\*Faye will follow-up with Danell about the BCGS web pages.

\*Faye offered to do posters for programs.

d. **Library Committee:**

\*Sue will continue as the librarian for awhile and will attend the Board Meetings. The division of the librarian's responsibilities delegated to the many volunteers has been well received.

\*Sue handed out a list of the Task and Responsibilities list for the library with the individual names of the volunteers who are assigned each task.

\*Lois's husband fixed several problems with the BCGS computer. Windows 7 is now registered and he found several missing files.

**7. Unfinished Business**

**8. New Business – How to increase membership?**

a. Continue with Reader Board announcements. Grace has done this in the past.

b. Philomath Chamber of Commerce meets the 3<sup>rd</sup> Thursday each month in the evening. Grace Maddux talked to them; we can be listed on their website free. The contact person is Shelly Gerding-Nieman. Perhaps Grace would follow-up with this idea.

c. We need a more functional web site.

d. Katie will follow up with Maridee Symons about setting us up on Facebook.

c. Ron, Lois, and Linda will present an outreach genealogy program for The Academy for Life Long Learning in January 2015. Acquainting other people in other organizations about our genealogy society is a good way to reach a broader audience and possibly expand our membership.

**9. Other**

**10. Adjournment**

Respectfully submitted,  
Linda Olsen, Secretary