

Mid-Valley Genealogical Society
14 January, 1984

The January meeting of the Mid-Valley Genealogical Society was called to order by our new president, Valerie Nichols. The minutes of the December meeting were read and approved.

The treasurer reported that as of the January meeting there was a \$763.95 balance in the general fund and a \$20.00 balance in the petty cash fund.

OLD BUSINESS:

Danelle Knight, in charge of compiling the five generation charts of all of the members, requested all charts be turned in to her in order that they could all be transcribed into the file-box by the February meeting.

NEW BUSINESS:

President, Valerie Nichols, received an up-date report from all committee chairmen so that the membership could be aware of all that is currently being done within the organization.

Mabelle Martsching, Query Chm., was allowed by the membership's vote to take home the following books; Benton County Census records of 1860, 1870, 1880 and Benton County Marriage records of 1860-1927. Mabelle is able to have these books in her home as long as she remains in this office as query chm. and will return the books to the society library upon completion of her term of office. The location of these books is duly noted in the library bookcase and anyone wishing to use these books may do so upon request to Mabelle.

The committee responsible for creation of the society's new brochures were as follows: Valerie Nichols, Jean Grube, Becky Kiger and John Matuszak. These brochures were passed out to the membership present and designated to go to the following places in around Corvallis: Senior Center, Book Mobile, Chamber of Commerce, Benton Center, LBCC, Corvallis Public Library, OSU Library, Benton County Historical Library in Philomath, Horner Museum, and the state library in *Salem*.

John Matuzak has donated a tall metal *cabinet w/draws* shelf to the society. Acceptance of this shelf is dependant upon approval from the House and Grounds Committee of the First Christian Church.

The program, entitled "The Genealogist and the Archeologist.. ...or digging up your ancestors", was presented by member, Ted Gump.

There being no further business the meeting was adjourned.

Respectfully submitted,

Martha M. Marsh

Martha M. Marsh, secretary

MID-VALLEY GENEALOGICAL SOCIETY

BY-LAWS
(as revised in 1984)

- ARTICLE I NAME
 Sec. A The name of this organization is the Mid-Valley Genealogical Society.
- ARTICLE II STATUS
 Sec. A The Society is non-profit, non-sectarian and non-political.
- ARTICLE III PURPOSE
 Sec. A We will assist each other in genealogical research through association, inspiration and mutual exchange and interaction.
- ADDENDA
 Sec. A To protect property, privacy and rights of the Society, materials belonging to the Society, and provided for their use by its members, remain the sole property of the Society, and may not be reproduced by any means without express written permission of said Society.
- To protect property, privacy, and rights of members, materials belonging to members brought for use by other members remain the sole property of said members and may not be reproduced by any means without express written permission of said members.
- Sec. B We will co-operate with the Benton County Historical Society in the preservation and publication of local history.
- Sec. C We will assist the Corvallis City Library in obtaining genealogical material.
- ARTICLE IV MEMBERSHIP AND DUES
 Sec. A Membership in the Society is open to any person interested in genealogical research.
- Sec. B Charter Membership closed 1 January 1972.
- Sec. C Dues are payable from September 1st of each year. Members not paid up by January 15th of the following year will be dropped from the roll.
- ARTICLE V FISCAL YEAR
 Sec. A The fiscal year is from January 1 through December 31.
- ARTICLE VI MEETINGS
 Sec. A Regular meetings shall be held the second Saturday of each month.
- Sec. B Special meetings may be called by the President or the Executive Committee.

ARTICLE VI Continued:
Sec. C Summer programming shall be decided by a vote of the members at each June meeting.

ARTICLE VII OFFICERS AND DUTIES

Sec. A OFFICERS

1. The Elected Officers shall consist of: (a) President; (b) First Vice-President; (c) Second Vice-President; (d) Recording Secretary; (e) Treasurer; (f) Librarian.
2. The Board of Directors shall consist of the Elected Officers of the Society, Committee Chairmen, Past Presidents, and additional directors as appointed by the President.
3. A member having served more than one-half of a term in office shall be deemed to have served a term.
4. Standing committees shall be appointed by the President, and shall be: (a) Audit; (b) Book Purchases; (c) Courtesy; (d) Historian; (e) Pedigree Charts and Surname File; (f) Public Relations; (g) Queries; (h) Service Projects; (i) Telephone. (j) *SOCIETY HISTORY*; (d) *LIBRARY*
5. Additional committees as deemed necessary to be appointed by the President.

Sec. B DUTIES OF OFFICERS

1. The duties of the President shall be: to preside at all regular meetings and special meetings of the Society; to perform such other duties as prescribed in these by-laws; and any additional duties necessary.
2. The duties of the First Vice-President shall be: to preside at the meetings in absence of the President and to act as Program Chairman.
3. The duties of the Second Vice-President shall be: to preside at the meetings in the absence of the President and the First Vice-President; to act as Hospitality Chairman (to be responsible for the refreshments at each meeting; to welcome guests and new members).
4. The duties of the Recording Secretary shall be: to keep accurate minutes of all meetings of the Society, and to make a report of the minutes at each meeting.
5. The duties of the Treasurer shall be: to receive all monies and make disbursements as approved by the Board of Directors; to make a report of financial standing at each meeting; and to prepare account books for an annual audit and report such audit at the first meeting in February.
6. The duties of the Librarian shall be: to maintain the Society Library in an organized manner; to check in and check out material, only to members in good standing; to have Library available during authorized hours; to make a report of the status of the Library at the request of the Presiding Officer.

ARTICLE VIII NOMINATIONS AND ELECTIONS

Sec. A A Nominating Committee of three shall be appointed at the October meeting of each year.

Sec. B Election of officers shall be held at the following November meeting.

Sec. C Installation of new officers shall take place at the December meeting of the same year.

ARTICLE IX AMENDMENTS

Sec. A These by-laws may be amended by a two-thirds vote of the members present at any regular meeting, after first having provided the members with notice of the proposed change(s) at least ten days before said meeting.

ARTICLE X QUORUM

Sec. A Twenty-five percent of the members of the Society must be present in person to constitute a quorum for the transaction of business.

Highsmith's
P.O. Box 25, Highway 106 East
Fort Atkinson,
Wisconsin 53538

January 28, 1984

Dear Customer Service Representative,

After participating in a workshop on book restoration and preservation by Mildred B. Hawkins, our genealogical group has become aware of your firm. We would like to request a catalogue from you in order to purchase supplies for repair of books in our genealogical library.

Enclosed is a copy of our recently printed brochure. Since the Mid-Valley Genealogical Society is not of a sufficient size to warrant stationery with a logo or letterhead, I am enclosing this in order to establish that we are actually an established organization.

We meet the second Saturday of each month, therefore, I am requesting that a catalogue and order form be sent to us as soon as possible.

Sincerely,

Martha M. Marsh

Martha M. Marsh, Secretary
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